



THRIVING MIND
SOUTH FLORIDA®

A network of exceptional mental health and
substance use treatment providers.

Invitation to Negotiate #016
Recovery Community Organizations
for Miami-Dade and Monroe Counties

Date: December 8, 2023
Time: By 5:00 P.M. [EST]

RESPONSES TO WRITTEN INQUIRIES #2

Question 1: Project Director requirement question: If the Project Director is in recovery and holds a clinical license do they need additional peer certification or does the clinical license and recovery experience suffice as peer supervisor?

Response 1: Pursuant to ITN#16, Appendix B (Exhibit BF), Section I. Service and Audit Documentation for Recovery Support Services pursuant to Rule 65E-14, F.A.C., Chapter 397.417, (d) The department shall require that a peer specialist providing recovery support services be certified; however, an individual who is not certified may provide recovery support services as a peer specialist for up to 1 year if he or she is working toward certification and is supervised by a qualified professional or by a certified peer specialist who has at least 2 years of full-time experience as a peer specialist at a licensed behavioral health organization. If a person holds a clinical license, they are considered a qualified professional and are allowed to supervise peer specialists.

Question 2: Appendix N requirement question: When listing the staff, there are 7 Peer Support Specialists to be funded by this grant, 3 of which are already accredited, should these be listed separate on the staffing table?

Response 2: Pursuant of ITN #016, Section IV, B. Narrative, all positions should be listed separately and labeled based on the Position Title, FT/PT, Qualifications, and Duties. Each position the agency plans to hire must have its own row completed on the Staffing Table.

Question 3: Our only 501c3 letter copy states our old address. Is that still ok?

Response 3: Pursuant to ITN #016, Section II. I. Instructions for Submission of the Application, yes, as long as there is proof of a current business address in Miami-Dade and/or Monroe County in the form of a lease agreement or other documentation that indicates your agency has a legal address in the counties identified, your 501(c)(3) letter is only needed to prove tax exempt status.



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Question 4: Thank you for the email. I know we are in the cone of silence. However, I needed clarification regarding the physical address. Is it ok to have office space only temporarily? I understand if this is not allowable and appreciate any feedback.

Response 4: Yes, however, Per ITN #016, Section I. D. Eligible Applicants, the applicants must have a registered physical location in Miami-Dade and/or Monroe County. The applicant must always have a physical location in at least one of these counties to be eligible to contract with Thriving Mind and maintain the contract after execution.

Question 5:

1. How many Mandatory Non-Binding Letter of Intent to Apply were received by TMSF in response to ITN #016?
2. Can you provide a list of names of the organizations that submitted a Non-Binding Letter of Intent to Apply?
3. If an agency is CARF accredited as residential level 2, does that agency have to obtain additional accreditation.

Response 5:

1. Six (6) Mandatory Non-Binding Letters of Intent to Apply were submitted to Thriving Mind.
2. Thriving Mind prioritizes the integrity of its open competitive procurement process by safeguarding the confidentiality of potential vendors. Thriving Mind does not disclose the names of potential vendors during an open competitive process. Confidentiality for potential vendors fosters fairness, competition, discourages collusion, and ensures the best proposals are chosen on merit.
3. Pursuant of ITN #016, Section I. H. Funding Limitations, yes, all contracted RCO providers will be expected to become accredited under Council on Accreditation of Peer Recovery Support Services (CAPRSS) or from the Association of Recovery Community Organizations (ARCO). Up to \$12,000 of the annual contract award may be used to purchase technical assistance (TA) or to pay for application fees towards obtaining an accreditation.