

# Thriving Mind South Florida

Board of Directors Meeting  
INFORMATIONAL ONLY  
September 19, 2025  
1:00p.m. – 3:00pm

AGENDA ITEM	ISSUE/ DISCUSSION	ACTION/FOLLOW-UP
• Call to Order.	Mr. Paul Imbrone, Board Chair, called the meeting to order at 1:01. p.m.	
• Roll Call	The roll call was taken, and it was determined that a quorum was not in place (5 voting Directors in the room).	
• Recognition of Any Conflicts	<p>No Conflict of Interest with This Agenda</p> <p><b>Potential perceived conflicts that might emerge under new Business:</b></p> <ul style="list-style-type: none"><li>• Sandra McQueen-Baker –Fresh Start of Miami Dade, Inc.</li><li>• Reverand Jose Hernandez –Agape Network</li><li>• Ryan Roelans - Betterway of Miami, Inc.</li><li>• Maureen Dunleavy –Westcare Foundation/ Guidance/Care Center, Inc.</li><li>• Mario Jardon –Citrus Health Network, Inc.</li><li>• Michael Nozile –Gang Alternative, Inc.</li><li>• Rosemary Smith-Hoel - Fellowship House</li><li>• Paul Imbrone –Miami Dade County Through its Homeless Trust</li><li>• Victoria Mallette - Miami Dade County Through its Homeless Trust</li><li>• Major Melissa Barosela – Miami Dade Sheriff's Office</li></ul>	
• Recognition of Public Attendees	<p><b>Public Attendees:</b> Claudio Perez, Agape Family Ministries</p> <p><b>DCF Staff:</b> Lourdes Darado</p>	
• Approval of Minutes	Since a quorum was not in place the July 18, 2025, Meeting Minutes were not approved.	

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• Point of Interest #1	<p>Dr. Joe Parks questioned as to the term status of the board Chair, Mr. Imbrone. Mr. Imbrone stated that normally there are term limits; however, he cited a request from the President and CEO, Dr. Newcomer, for him to work with the board to continue until start of the new contract with DCF on July 1, 2025, to show leadership stability. There was discussion regarding Mr. Imbrone's term as Board Chair. Dr. Newcomer stated that the bylaws require a refresh of officer terms every 2 years, which is in arrears. Mr. Imbrone stated that these matters should be addressed at the next full Board of Directors meeting as well as a review of the Bylaws.</p>	
• Financial Report	<p><b>Financial Statements</b> – Mr. Stephen Zuckerman presented the Balance Sheet and Comprehensive Income Statement for the period ending July 31, 2025, and provided a detailed overview. Mr. Zuckerman stated that a budget was not presented at this time because TMSF had recently received its closing letter from DCF. He explained that once the carryforward funding is formally incorporated into the contract, staff will prepare and submit the schedule of funding for DCF approval. The updated schedule of funding, including carryforward amounts, will be presented at the next meeting. Mr. Zuckerman further noted that TMSF was awaiting Schedule of Funds #3, which will include the remaining balance of Opioid funding. No motion was taken on the financial presentation due to the absence of a quorum.</p>	
• President/CEO Report	<p><b>Past and Present Annual Report</b> – Dr. Newcomer gave a brief overview of FY2023-2024 Annual Report, after which he stated that a copy and a link to access the report would be sent the entire Board of Directors after today's meeting. He went on to say that the information for FY2024-2025 was being assembled and once completed will share with the Board of Directors</p> <p><b>Contract Required “Needs Assessment”</b> – Dr. Newcomer gave an overview of the contract required tri-annual Need Assessment for both Miami-Dade and Monroe Counties. He went on to say that this year's Needs Assessment had been completed and went on to say that TMSF is very proud of its results. Once DCF has approved it, it will be distributed to the entire Board.</p> <p><b>Miami-Dade County Budget Cuts</b> – Dr. Newcomer stated that even though these cuts did not directly impact Thriving Mind and its providers, several providers that receive</p>	Judy Hickson will send the Annual Report after BOD Meeting.

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	<p>funding from the county were affected. The final budget meeting was September 18, 2025, where 100% of the CBO funding was restored.</p> <p>It was noted that Jewish Community Services had asked TMSF Board of Directors to send a support letter to the BCC, regarding these budget cuts, which was done on September 4, 2025.</p> <p><b>Camillus House Update</b> – Dr. Newcomer stated that TMSF continues to await submission of Camillus House's Annual Audit, which has not been received to date, and that no timeline has been provided to Thriving Mind for its receipt, as required under the contract. He noted that Camillus House is making required repayments in a timely manner.</p> <p>Discussion followed regarding the use of the funding and the placement of individuals served. Ms. Naredo reported that the program most affected was the Projects for Assistance in Transition from Homelessness (PATH) program, and that, as of the previous day, DCF had approved New Hope CORPS to assume operation of the PATH program. Thriving Mind confirmed that there have been no interruptions in services for the individuals served.</p> <p><b>Senator Darryl Rouson's Site Visit</b> – Dr. Newcomer informed that Senator Rouson reprised his 2018 State Tour visiting TMSF in August visiting several of its Network Provider 1) The Village's MRT by inspecting the van used in the community 2) Citrus Health's Children's Short Term Residential Program 3) New Horizon's Living Room Program. He went on to say that the Senator was open with his interest in presenting new legislation for additional funding.</p> <p><b>Implementation of New Required Performance Measures</b> – Moving forward with the submission of the various HB633 requirements.</p>	
• QA/QI Update	<p><b>Report Card Update</b> – Laura Naredo informed that for the month of May there were 23 A+, 6 As; 1 Bs; 1 Cs and 7 F-CI related to lack of financial reporting. She went on to say that 5 of the Critical Indicators failures were for not reporting their audits, 1 submitting their invoices late, and 1 for their prevention information.</p> <p><b>Incident Report Update</b> – No Report Currently.</p>	

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• Point of Interest #2	<p>Dr. Parks stated that he was interviewed by TMSF's legal counsel and that, prior to the interview, he explained the fiduciary responsibilities of the Board of Directors. Mr. Imbrone reviewed the responsibilities of the Executive Committee as outlined in Article VI, Section 9(c).</p> <p>Mr. Imbrone reported that a Special Executive Committee meeting was held on August 6, 2025, to address the anonymous complaint. He noted that minutes were taken but have not yet been distributed to the full Board.</p> <p>Mr. Imbrone further stated that interviews are ongoing with members of the Executive Committee, select TMSF staff, and other external individuals. He indicated that he would review the matter involving Ms. Racher and her potential conflict of interest. Mr. Imbrone stated that the process is moving forward in an expeditious and orderly manner.</p> <p>Mr. Luis Collazo provided an overview of Florida Public Records requirements and emphasized the Board's intent to proceed in a transparent and fair manner.</p>	
• New Business	Ms. McQueen asked if talking point could be shared for the Network Providers who would be attending the Behavioral Health Days in Tallahassee. Dr. Newcomer stated that TMSF would work on a one-page communication resource that could be used when making the rounds in Tallahassee.	Carrie Liberante will assist with compiling a one-pager for the Network providers.
• Announcements	<b>The Annual Board of Directors meeting is scheduled for November 21, 2025.</b>	Judy Hickson will send out the meeting notification
• Adjourn	A motion to adjourn the meeting was offered by Mrs. Racher and seconded by Dr. Parks. The motion passed unanimously at 2:26pm	

**Board Members In the Room:** Sally Alayon, Luis Collazo, William Ted Franklin Paul Imbrone, Dr. Joe Parks, Susan Racher and Duane Triplett

**Board Members Via Teams:** Director Richard Clements, Captain Michael DiGiovanni, Sandra McQueen-Baker, Roxana Solano, and Ryan Roelans.

**Guest:** Claudio Perez

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**DCF Staff:** Lourdes Dorado (In-Person)

**Thriving Mind SF Staff:** Dr. John W. Newcomer, Stephen Zuckerman, Laura Naredo, Jessica Rodriguez, Jose Vempala, Nivia Dexter, Anny Cartagena, Carrie Liberante, Vanessa Contreras and Judy Hickson

Ver: 3:00 1/12/2026 – LC- FINAL