THRIVING MIND
SOUTH FLORIDA®

EXECUTIVE COMMITTEE MEETNG MINUTES
December 5, 2025

Members In the Room:	Luis Collazo Susan Racher Paul Imbrone
Members on Teams:	Maureen Dunleavy William Franklin
Members Absent:	None
Staff in the Room:	Laura Naredo Judy Hickson Vanessa Contreras
Staff on Teams:	Stephen Zuckerman Joseph Vempala Dr. Tracy Rodriquez Nivia Dexter Maria Guajardo Carrie Liberante Anny Cartagena
Guest in the Room:	Lourdes Dorado-Rubio – DCF
Guest on Teams:	Roby Thomas – Thomas and Company

1.**TOPIC**: Call to Order/Introductions/announcements
**Discussion
& Decisions:**

- Paul Imbrone called meeting called to order at 9:35a.m.
- Roll Call Taken – Quorum in the Room Determined
- Recording of Meeting Minutes
  - ➢ Luis Collazo stated that in the absence of a policy in policy place, he would vote no and wanted this issue to be presented to the full board
  - ➢ It was noted that a policy for the recording of meeting minutes should be created; it was also noted that Florida law allows anyone to record meeting minutes..
  - ➢ The committee agreed that any individual including Thriving Mind staff could record this meeting on their personal devices, under Sunshine.

- ➢
- No Public Comments or Discussion

2. **TOPIC**:   Consent Items – Meeting Minutes (Routine Business)
Discussion
& Decisions:
- A motion to table the following meeting minutes by Luis Collazo and seconded by Paul Imbrone, the motion passed unanimously:
  - ➢ September 10, 2025
  - ➢ October 3, 2025
  - ➢ October 8, 2025
  - ➢ October 16, 2025
  - ➢ November 10, 2025
  - ➢ Novemb12, 2025
- The committee motioned, approved and passed the August 6, 2025, meeting minutes with edits which will include who motioned, who seconded and if the motion passed regarding the workplan. A vote of the members in attendance at the August 6, 2025, meeting, voted again to approve the workplan which will be updated in the minutes. The following members voting were:
  - ➢ Luis Collazo   Yes
  - ➢ Paul Imbrone   Yes
  - ➢ Maureen Dunleavy Yes
  - ➢ Willaim Franklin   Abstained.
  - ➢ Susan Racher – Recused. She was asked to step aside before the vote of the work plan was introduced.

3. **TOPIC:**   ACTION ITEMS: Financials
- A motion by Luis Collazo to accept the FY2024-2025 Financial Audit as presented by Thomas and Company and seconded by Susan Racher. The motion passed unanimously.
- The motion to accept the October 31, 2025, Financial as presented by was made by Luis Collazo and seconded by William Franklin. The motion passed.
- A budget was not present at this meeting but will be presented at the Finance Committee meeting next week.

4. **TOPIC:**   Operational Review:
Discussion
& Decision:
- A motion to approach Holland and Knight for a legal opinion on the following items was made by Luis Collazo and seconded by Susan Racher
  - ➢ To request that the use of staff and board members' names for anonymity be changed (example to staff 1/ board member 1)
  - ➢ Confirm if the document created by Holland and knight is considered a public record.
  - ➢ Confirm if the document is protected under client /attorney privileged
  - ➢ It was recommended to release the unredacted report to DCF, the Full board, providers and staff. No action here, will be further discussed after opinion from Holand and Knight has been given.

5: **TOPIC** **Committee Reports**
- Quality Assurance/Quality Improvement Update
  - ➤ The Report Summary for October 2025 was present (report given to members prior to meeting)
  - ➤ Incident Report – Currently None

6. TOPIC: **Open Agenda / Public Comments**
- Paul Imbrone, Board Chair, informed the Executive Committee of a prior conversation he had with Dr. Newcomer in which Dr. Newcomer indicated he was considering retirement. Dr. Newcomer objected to the discussion, stated that he believed the conversation was inappropriate, and subsequently left the meeting. After his departure, the Executive Committee continued its discussion regarding succession planning, including the possibility of entering into a consultant agreement with Dr. Newcomer. .

- Next EC Meeting Scheduled for December 10, 2025, at 2:00pm

7. TOPIC: **Adjournment**
- The meeting adjourned at 11:55a.m.

Ver: 3:00 – 1-12-2026 LC